

**EXHIBIT "A"**

**APPLICATION FOR ARCHITECTURAL CHANGE**

To: OAKWOOD PARK BOARD OF DIRECTORS/ACC

From: \_\_\_\_\_

Address: \_\_\_\_\_

Subdivision: OAKWOOD PARK SUBDIVISION Lot: \_\_\_\_\_

**Directions:** (Please print or type)

Please use area below to briefly describe all proposed improvements, alterations or changes to your property. Please include details by sketches, drawings, clippings, pictures, catalog illustrations and other data. Show location of item on your property on a copy of the survey.

**Signatures:**

Consent of at least four (4) property owners who are most affected because they are adjacent and/or have a view of your change is required. Should one of your neighbors disapprove, please note the reason for their disapproval the comment section below. Their signatures indicate an awareness of your intent and do NOT constitute approval or disapproval by the Committee.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_

Signature: \_\_\_\_\_

**Comment Section:**

**Owner's Acknowledgements:**

I understand and acknowledge that:

1. nothing herein contained shall be construed to represent that alterations to land or buildings in accordance with these plans shall violate any of the provisions of building and zoning codes of the City of Olive Branch. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.
2. no work on this request shall commence until written approval of the Architectural Control Committee (ACC) has been received by me or in accordance with the Covenants.
3. any construction or exterior alteration undertaken by me or on my behalf before approval of this application is not allowed; and that, if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part and that I may be required to pay all legal expenses incurred with regard to any such enforcement action.
4. any approval is contingent upon construction or alterations being completed in a workmanlike manner.
5. members of the Architectural Control Committee are permitted to make routine inspections.
6. a copy of this application will be returned to me after review by the Architectural Control Committee.
7. there are architectural requirements covered by the Covenants and a review process as established by the Board of Directors.
8. the alteration authority granted by this application will be revoked automatically if the alterations requested have not commenced within 180 days of the approved date of this application and/or completed by any date specified by the ACC or applicable Covenants.
9. all proposed improvements must meet current building codes. My signature indicates that these standards are/will be met to the best of my knowledge. I understand that application for all required building permit(s) are my responsibility.
10. any variation from the original application must be resubmitted for approval.

\_\_\_\_\_  
Owner/Applicant Signature

\_\_\_\_\_  
Co-Owner/Applicant Signature

\_\_\_\_\_  
Date

**Attachments:**

- (1) Sketch, photo, catalog illustrations, etc.
- (2) Copy of survey marked with change being requested

**For Committee Use Only:**

Date Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: